

June 27, 2023

Hortonville Public Library Board of Trustees Meeting Agenda

4:00pm – Convenes in Municipal Services Center- Community Room- 531 N. Nash St. Hortonville, WI

- I. Call to order by presiding officer- **Meeting was called to order at 4:03 pm by President Mike Wirkus, attending via phone.**
- II. Roll call- **Members Present: Todd Timm, Lex Jandourek, Pat Lund-Moe, Christina King (arrived at 4:05), Mike Wirkus (via phone); Members Excused: Kristi Compton (HASD substitute representative), Jenna Foth, Ann Seyfert (available by phone if needed).**
- III. Agenda changes (to change the position of an item already on the agenda)- **None**
- IV. Public comment- **None**
Mike excused himself via phone at 4:15pm. Christina (Vice-President) presided the rest of the meeting.
- V. Consent agenda
 - a. Library Board of Trustees meeting minutes- May 23, 2023
 - b. Payment of bills and vouchers- **In the amount of \$3,048.98**
Todd moved, Pat seconded; Roll call vote: Todd, aye; Lex, aye; Pat, aye; Christina, aye. Motion carried.
- VI. Director's report (provided by Library Director)
 - a. Personnel
 - b. Programming
 - c. Statistics
 - d. Budget & revenue**Additionally, 113 attendees at bingo and story time today. State park passes: specifying dates is difficult, helps some folks to have a 3-day weekend option. Budget: maxed out lines are one-time expenditures. The rest of the budget is in line for approximately 50% of year complete.**
- VII. OWLS visit and discussion- Bradley Shipp
 - a. Library funding
 - b. OWLSnet services**Bradley Shipp presented information on library funding and other OWLSnet services, with handouts in a folder. Hortonville continues to have the lowest funding by the Village of all municipalities in OWLS. Bradley recommended we strive to have consistent funding from year to year from the Village, as ours has been historically inconsistent.**
- VIII. Discussion and potential action regarding the Patron Code of Conduct Policy
Todd moved, Christina seconded to approve the revised Code of Conduct Policy. Motion carried.
- IX. Discussion and potential action regarding the Unattended Child Policy
Pat moved, Todd seconded to approve the Unattended Child Policy. Motion carried.
- X. Discussion and potential action regarding the Meeting Room Policy
Todd moved, Pat seconded to approve the revised Meeting Room Policy, now titled the Study Room Policy. Motion carried.
- XI. Friends of the Library update
Friends funded 10 Summer Recreation participant fees. Flags were purchased to use at booths. Mid-Summer Carnival assistance provided. Next meeting ins July 12th at 6:00pm.
- XII. Future meeting dates
 - a. July 25, 2023- 4:00 pm
 - b. August 22, 2023- 4:00 pm
- XIII. Items to add for future agendas

a. Library Director review- October

XIV. Motion to adjourn

Pat moved, Christina seconded to adjourn the meeting. Motion carried. Meeting adjourned at 5:12pm.

Posted by: Alexandra Krause, Hortonville Public Library Director

06/23/2023

Minutes submitted by Pat Lund-Moe, Trustee. Minutes formatted by Allie Krause, Library Director.