

March 28, 2023

Hortonville Public Library Board of Trustees Meeting Minutes

- I. Meeting called to order at 4:00 pm by Mike Wirkus, President
- II. Roll call: Lex Jandourek, Ann Seyfert, Pat Lund-Moe, Michael Wirkus, Kristi Compton
Absent: Todd Timm, Jenna Foth, Christina King
Others: Allie Krause, Library Director; Jeanne Bellile, Village President; Nathan Treadwell, Village Administrator
- III. Agenda Changes: none
- IV. Public comment: none
- V. Consent agenda: Pat moved, Ann seconded. Voice vote: Pat, aye; Lex, aye; Mike, aye; Kristi, aye; Ann, aye; Motion passed to approve consent agenda including vouchers in the amount of \$17,857.24
- VI. Director's Report as included in packet.
 - a. Personnel: Allie praised the staff and reported that patrons have also commented on the staffs' evident enjoyment of their work.
 - b. Programming: April calendar reviewed. Chad Lewis program Monday evening was well received. Dessert and a Movie with the Seniors a success also. Partnering with Outagamie Public Health on 4/7 for a program on tick safety. Families will each receive a tick removal kit. UW Extension will present a program "Money Smart" on 4/21. The first Manga Night is on 4/21 for teens only.
 - c. Statistics in report
 - d. Budget and Revenue: in report
- VII. Circulation policy updated to include fine free and parental responsibility: Ann moved, Lex seconded: policy approved.
- VIII. Materials Selection and Weeding Policy updated to include diversity, adoption of ALA policy, and clarification of parental responsibility. Pat moved, Ann seconded: policy approved.
- IX. Volunteer policy: no changes; Pat moved, Ann seconded: policy approved.
- X. Friends of the Library update: Meeting March 8.

Approved the following: \$200 towards 4 staff attending ALA Conference in June; \$500 towards 1,000 Books Before Kindergarten and \$150 for purchase of button maker and supplies. Discussed purchase and sale of canvas bags with luggage tags as a fundraiser. Summer Rec: Mike is communicating with new director. Donation letters and application will be updated. Jenna reported on an on-line payment program through PayPal. Card readers will be included to be used as needed for events. Book Sale is May 12th-13th, set up May 11th. Bake Sale table at April 4th election. The opera house window painted will be on display and have silent auction at book sale. Next meeting is May 10th, with some prep for book sale included. Additional meeting to be held on March 30th at 6pm.
- XI. Future meeting dates: April 25th and May 23rd at 4pm
- XII. Items for Future agendas: Library Director review in October
- XIII. Adjournment: Pat moved, Lex seconded. Meeting adjourned at 4:31pm.

Minutes submitted by Pat Lund-Moe, Trustee